

FY07 Budget Development

Auxiliary Units

Important Dates

February	1	Accounting/Budget Tools Training - HR Professional Development
February	3	Tuition and Fees Request - memo out to Auxiliary units, due back 3/6
February	8	Initiatives - memo and templates to VP's, requests due back, via VP, by 4/12
February	14	Accounting/Budget Tools Training - HR Professional Development
February	20	User Fee Changes Request - memo and templates out to units, requests due back 3/1
March	1	User Fee Change Requests - due back in Budget Office
March	10	User fee requests and changes final extension
April	5	Carryforward Workshop CSD, Room 321 - Auditorium
April	7	Board of Trustees budget packages available, due back 5/1
May	12	Board of Trustees budget package due back in Budget Office
June	1	R funds due in Budget Office
June	9	Request to Auxiliaries for line-item budget submission, due 7/7
June	12	Board of Trustess Executive Committee Reviews Budget
June	29	Full Board of Trustee review of FY07 Budget
June	30	Full fee and distribution schedules available
July	7	Auxiliary line item budget due in Budget Office
July	10-13	Budget Office loads base line item budgets