

FY08 Budget Development Auxiliary Units

Important Dates

January	8-12	Columbia Auxiliary Units and Senior & Regional Campuses Mid-Year Review
January	10	Brown Bag Lunch - Columbia Units - Human Resources
February	1	Tuition & Fees: Memo to Columbia campus departments for FY08 fee requests - due back 3/9
February	13	Accounting/Budget Tools Training - HR Professional Development
February	16	Columbia Auxiliary Units and Senior & Regional Campuses Mid-Year Review Unit Responses due to Budget Office
February	19	Mid-Year Reviews rolled up for CFO
February	19	User Fee changes: Request to Columbia Units for FY08 changes/ new fees - due back 3/1
February	20	Brown Bag Lunch - Financial Cubes
March	1	User fee requests and changes due in Budget Office
March	9	Tuition and Fees: All requests due in Budget Office (include distribution)
March	16	User fee requests summarized for VP approval and Administrative Council
March	UNKNOWN	Brown Bag lunch
April	6	Auxiliary Units: BOT budget packages available- Due 5/1
April	UNKNOWN	Brown Bag Lunch
May	1	Auxiliary Units: BOT documents due in Budget Office
May	UNKNOWN	Brown Bag Lunch
June	8	BOT Executive Committee - FY08 Budget Review
June	9	Auxiliary Units: Request line-item budget submission - Due 7/9
June	15	Finalize Tuition and Fee Schedule and Board Mandated Fee Distribution - Send to Bursar's Office
June	28	Full BOT meeting- FY08 Budget
June	UNKNOWN	NO BROWN BAG THIS MONTH
July	9	Auxiliary and School of Medicine: Line-item budget due
July	11-13	LOAD FY08 Columbia Line Item and Campuses as available
July	UNKNOWN	Brown Bag - FY2008 Budget
August	9	Brown Bag Lunch
September	UNKNOWN	Brown Bag Lunch
October	UNKNOWN	Brown Bag Lunch
November	UNKNOWN	Brown Bag Lunch
December	UNKNOWN	Brown Bag Lunch