

FY09 Budget Development Auxiliary Units

Important Dates

	January	1	Holiday
	January	7	FY09 Governor's Proposed Budget Released
	January	21	Holiday
	January	22	House Ways & Means Subcommittee Presentation - 2:00 P.M.
	February	1	Mid-Year Review Comments Due from Columbia Auxiliary Units and Senior & Regional Campuses
	February	12	Accounting/Budget Tools Training - HR Professional Development
	February	20	Brown Bag Lunch - Columbia Service Units - Five Year Budget Plan
	March	10	Tuition & Fees: Memo to Columbia campus departments for FY09 fee requests - due back 4/1
	March	11	New Web Tools Introduction - Tuition & Fees, User Fees, Initiatives UTS Auditorium 11:00 a.m. - 11:50 a.m. (Session 1) Noon - 1:00 p.m. (Session 2)
	March	12	User Fee changes: Request to Columbia Units for FY08 changes/ new fees - due back 4/1
	March	18	Senate Finance Subcommittee presentation - 2:00 PM
	April	1	Initiatives due to Budget Office
	April	1	Tuition and Fees: Columbia Campus due in Budget Office (include distribution)
	April	1-7	Tuition and Fees: Consolidate list of requests for VP's send out for comment Due 4/18
	April	1	User fee requests and changes due in Budget Office
	April	3	User fee requests summarized for VP approval and Administrative Council
	April	14	Auxiliary Units: BOT budget packages available- Due 4/28
	April	28	BOT Budget packages due from Auxiliary Units
TENTATIVE	May	20	Finalize tuition and fees - President approves Initiatives
	May	20-28	BOT Document Preparation
	May	28-30	Draft of BOT document complete
	May	30	BOT Travel Document complete
	June	5	Sine Die
	June	10-13	BOT Travel Dates
	June	13	Auxiliary Units (Athletics, Health Center, Housing): Request line-item budget submission - Due 7/9
	June	18	BOT Executive Committee - FY09 Budget Review
	June	18	Finalize Tuition and Fee Schedule and Board Mandated Fee Distribution -

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Auxiliary Units

		Send to Bursar's Office
June	27	Full BOT meeting- FY09 Budget
July	4	Holiday
July	9	Auxiliary: Line-item budget due
July	TBA	Brown Bag - FY2009 Budget
September	1	Holiday
November	27-28	Holiday
December	24-31	Holidays
January	1-2	Holidays (2nd is tentative)